

Workforce Australia

Employment Services

Delivered by AETS



“This program has been very helpful in preparing myself for job search and how to succeed in getting a job.”

Alex, Program Participant

- ✓ **Develop job search skills**
- ✓ **Improve your resume**
- ✓ **Explore local jobs**
- ✓ **Practice your interview skills**
- ✓ **Gain access to a job trial**

Employability Skills Training

We help you learn the skills to get and keep a job

AETS

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“Our training equips you with the skills and knowledge to be able to walk into a workplace for the first time and set a great impression.”

Sarah, AETS Trainer



Workforce Australia - Employability Skills Training is a program for Participants aged 15-44, providing you with highly personalised, pre-employment training and job trial placements.

Three programs to help you

We offer three different programs for you to gain new skills and assist you to get a new job. You can choose to participate in **all** programs on offer.

- **My Brand:** Develop your job search profile
- **Career Explorer:** Discover career options
- **Career Starter:** Closely look at a specific job

What will I get out of each program?

- Develop job search and workplace skills
- Identify suitable job vacancies
- Practice and enhance your interview skills
- Connect with local employers
- Explore opportunities in your local job market
- Gain access to a broad range of job trials

Can I try the program, before I enrol?

Yes! Trying the program provides an excellent opportunity for you to meet your Trainer and connect with other Participants to evaluate whether this course is right for you.

Why choose us?

We believe in you

Your success is our primary concern, we will focus on your strengths, we will value your experience and we will respect you for what you have achieved.

We hear you and support you

Your Trainer is someone who will get to know the ‘real you,’ a person who cares about you and will help you gain a job with employers suited to your skillset.

We help you get and keep your job

We will be there for you to make sure everything is going in the right direction - and that direction is a job that works for you and your future.

About the program

In this program, you will receive a total of 75 hours of support. Full-time programs are 25 hours per week over three weeks. Part-time programs are 15 hours per week over five weeks.

If you are aged 15-44 and engaged in either Workforce Australia Services, Workforce Australia Online, Workforce Australia - Transition to Work or Disability Employment Services you may be eligible for this program. Contact us today to discuss your eligibility to enrol.

One-on-one support



Friendly learning space



New tips & ideas



**Commitment-free trial.
Contact us today.**

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www.aets.edu.au/est**

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